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NONAPPROPRIATED FUND POSITION DESCRIPTION

JOB TITLE: Mobile Equipment Servicer POSITION NUMBER 01-033A

JOB SERIES: 5806 PAY LEVEL: NA-5

Summary of Duties: Performs a variety of services, such as tire rotation, lubrication and replacement of automotive accessories. Drains and changes lubricants in crank cases, differentials, and transmission. Lubricates vehicles and replaces oil and air filters. Checks fluid levels in brakes and power steering reservoirs. Rotates, replaces, and repairs tube and tubeless tires. Test batteries. Replaces accessories such as rear view mirrors. Checks, replaces and adjusts such items as spark plugs, fan belts, tailpipes, hoses, and similar items. Records amounts of gasoline, oil, and other supplies issued. Keeps an inventory of gasoline and other supplies on hand. May operates fuel pump and drive motor vehicle. Observes environmental and safety rules and regulations. Performs other duties as required.

Skills and Knowledge: Skilled in the use of battery cell tester, battery hydrometer, and all tools necessary to complete assigned duties. Able to record amounts of gasoline, oil, and other supplies issued. Able to keep an inventory of gasoline and other supplies on hand. Skill in checking, replacing, and adjusting components such as spark plugs and fan belts. Drivers' license required.

Responsibility: Work is assigned by the supervisor orally or in writing. Refers observed need for major repairs to a higher level worker. Work is seldom checked in progress, but rather on the basis of customer satisfaction. Selects proper tools and determines work methods and sequence.

Physical Effort: Frequently stands, walks, and handles objects weighing up to 15 pounds. Frequently bends, reaches, and works in awkward positions. Occasionally lifts heavy objects weighing up to 40 pounds. **Working Conditions:** Work is performed inside and outside. Generally, work area inside is dirty, oily, greasy. There is constant exposure to minor cuts, bruises and burns. Must wear issued protective gear.